



**Rental Application**  
 Silverton Realty PM  
 303 Oak St., Silverton, OR 97381  
 503.873.1425 or 503.873.3545 Fax #: 503.873.4110  
 Email: customersupport@silvertonrealty.com

**One application required per potential occupant 18 years of age or older**

Money order or Check ONLY **NO CASH!**

|       |                              |                         |
|-------|------------------------------|-------------------------|
| Date: | Application Fee: <b>\$35</b> | Requested Move in Date: |
|-------|------------------------------|-------------------------|

Address of Rental Applying For:

**Applicant Information**

|            |        |         |
|------------|--------|---------|
| Last Name: | First: | Middle: |
|------------|--------|---------|

Known By Another Name:

|                |      |        |
|----------------|------|--------|
| Date of birth: | SSN: | Phone: |
|----------------|------|--------|

**Current address:**

|       |        |           |
|-------|--------|-----------|
| City: | State: | ZIP Code: |
|-------|--------|-----------|

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Own    Rent    (Please circle) | Monthly payment or rent: | How long? |
|--------------------------------|--------------------------|-----------|

Landlord Name and Number:

**Previous Address:**

|       |        |           |
|-------|--------|-----------|
| City: | State: | ZIP Code: |
|-------|--------|-----------|

|                                |                          |           |
|--------------------------------|--------------------------|-----------|
| Own    Rent    (Please circle) | Monthly payment or rent: | How long? |
|--------------------------------|--------------------------|-----------|

|           |         |
|-----------|---------|
| Landlord: | Number: |
|-----------|---------|

**Occupants 17 years of age or under**

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

|       |      |
|-------|------|
| Name: | DOB: |
|-------|------|

**Employment Information**

Current employer:

|                   |           |
|-------------------|-----------|
| Employer address: | How long? |
|-------------------|-----------|

|        |         |      |
|--------|---------|------|
| Phone: | E-mail: | Fax: |
|--------|---------|------|

|       |        |           |
|-------|--------|-----------|
| City: | State: | ZIP Code: |
|-------|--------|-----------|

|           |                                     |                |
|-----------|-------------------------------------|----------------|
| Position: | Hourly    Salary    (Please circle) | Annual income: |
|-----------|-------------------------------------|----------------|

**Additional Income (Section 8, ARCHES, Child Support etc...)**

|         |         |
|---------|---------|
| Source: | Amount: |
|---------|---------|

|               |                 |
|---------------|-----------------|
| Contact Name: | Contact Number: |
|---------------|-----------------|

Application hereby certifies the information is true and correct and authorizes the landlord/agent to make any and all inquiries necessary to evaluate this application. Information provided may be made available to other services or agencies of verification either during the application process or if approved during occupancy. Applicant understands and accepts that any information provided that is incomplete, inaccurate, or falsified shall be grounds for denial or subsequent termination of tenancy upon determination of such falsified information.

|                         |       |
|-------------------------|-------|
| Signature of applicant: | Date: |
|-------------------------|-------|

|          |           |                     |   |     |    |
|----------|-----------|---------------------|---|-----|----|
| Entered: | Tenant #: | References Checked: | <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">YES</td> <td style="width: 50%; border: none;">NO</td> </tr> </table> | YES | NO |
| YES      | NO        |                     |   |     |    |

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## Applicant Screening Criteria

Form 22

Applicant(s) are urged to review the screening criteria to determine if the requirements can be met. If any applicant needs assistance in the application process, please advise the landlord. Non-English speaking applicants may provide an interpreter to assist. A valid explanation for any difference from the requirements may be considered by the landlord if provided by the applicant(s). If necessary, additional information or explanation on a separate sheet of paper may be provided.

Failure to meet the screening criteria may be grounds for:

(1) The denial of the application, or (2) The requirement of a co-signer who will also be required to meet the screening criteria, and/or (3) The requirement of payment of an additional deposit. Incomplete, inaccurate, illegible, or falsified information may be grounds for rejection of termination of the rental agreement upon discovery.

### 1 Application Process:

- Each applicant over 18 shall submit a completed application that is legible, verifiable, and accurate
- Each applicant shall provide two pieces of identification, one of which contains a personal picture.
- An applicant screening charge of \$35 per person (18 and over) shall be paid at the time of application. This charge is nonrefundable. Money order or check only. **NO CASH!**
  - The landlord obtains credit reports to verify financial information.
  - The landlord obtains reports of civil and criminal records to verify information.

If the application is denied in whole or in part on information received from a tenant screening service or a consumer credit reporting agency, the applicant(s) shall be notified, in writing, of that fact at the time of the denial. The name and address of the agency will be provided to allow the applicant(s) to obtain a copy of the reports and correct any in correct information.

### 2 Source and Amount of Income:

Total income shall be 2 times the rent. At the time of application, it shall be the obligation of the applicant to provide proof of income by submitting copies of the following:

- If employed, copies of at least two pay stubs or an employer statement or earnings.
- If self-employed, copies of the last tax return.
- If other income, copies of assistance checks, retirement investment reports or other financial data that can prove source, amount, frequency and duration of income.

### 3 Income and Debts:

- If the applicant(s) have monthly credit card or installment payments, the rent and utilities may not be more than one-third of the total monthly income. If the applicant does not have credit card or installments payments, rent and utilities shall not be more than 50% of the total monthly income.

### 4 Limitations:

- Occupancy may not exceed two persons per bedroom.
- Vehicle parking is limited to \_\_\_\_ vehicles.
- The rental unit is a non-smoking unit.
- Pets or other animals are not permitted, unless otherwise stated on rental agreement.

Aid animals or modifications to the unit necessary to assist those with disabilities will be allowed with a medical certificate of need.

### 6 Arrests and Conviction:

- Arrests and/or convictions of civil and criminal activity may be evaluated. Any individual whose occupancy could constitute a direct threat to the health or safety of other individuals or could result in physical damage to the premises will be denied.

### 7 Demeanor and Behavior:

- Behavior during the application process will be considered. The landlord may require the presence of all possible occupants for the application interview.
- Favorable past rental references

### 8 Other Requirements: \_\_\_\_\_

Signature of Applicants certifying receipt of criteria: \_\_\_\_\_

| <b>Other Important Information Needed</b>                | <b>Yes</b> | <b>No</b> |
|--|------------|-----------|
| Have you been convicted of a felony?                     |            |           |
| Have you ever been evicted?                              |            |           |
| Do you or a member of your family smoke?                 |            |           |
| Do you have a pet(s)? If so what type;                   |            |           |
| Do you have fish in an aquarium? Size of tank;           |            |           |
| Do you have a waterbed?                                  |            |           |
| Do you have a favorable credit check?                    |            |           |
| Have you lived in your present rental at least 6 months? |            |           |
| Have you held your present job for at least 6 months?    |            |           |
| What is your reason for moving?_____                     |            |           |

**Financial Information**

Is credit of applicant combined with another  or individual

**Automobiles, other Vehicles**

| <b>Make/Model/Year</b> | <b>License#</b> |
|------------------------|-----------------|
|                        |                 |
|                        |                 |
|                        |                 |

| <b>RV, Mobile, Boat, and/or Trailer (Make/Model)</b> | <b>Width</b> | <b>Length</b> | <b>Year</b> |
|--|--------------|---------------|-------------|
|  |              |               |             |
|  |              |               |             |
|  |              |               |             |

**Provide additional information or explanations needed to verify the application in this area**

